



GENERAL MEETINGS 2020

22-23 April 2020
Frankfurt Germany

ESSENTIAL BY DORINT HOTEL
Hahnstrasse 9, 60528 Frankfurt am Main



Sponsored by

VDE

VDE Prüf- und Zertifizierungsinstitut GmbH



To the Members and Stakeholders of:

- ETICS
- ENEC & CCA
- HAR-AC and HAR Group
- Stakeholders & Guests

Brussels, 23 December 2019

Dear Ladies and Gentlemen,

Dear Members of ETICS, ENEC, HAR and CCA,

Dear Stakeholders and Distinguished Guests,

ETICS, the European Testing Inspection and Certification System has the pleasure to invite you to the ETICS General Meetings 2020, to be held in Frankfurt, Germany from 22 to 23 April 2019.

On the evening of 22 April, the German Certification Body, VDE, invite us to the **Social Dinner** in a special location, on the occasion of celebrating its 100-year anniversary.

In the following pages, you will find an information package with a **form for registration** at the meetings which you are invited to fill in and return **before 25th February 2020**, to the **ETICS Secretariat** (secretariat@etics.org).

In addition, you will find attached the reservation link for the hotel booking to be made individually.

Please note that the special rates offer will be available until 25th February.

We are looking forward to seeing you in Frankfurt.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Bence Thurnay". The signature is fluid and cursive, with a large, stylized initial 'B'.

Bence Thurnay





ETICS Secretary General

A handwritten signature in blue ink, appearing to read "Ms Marie-Elizabeth d'Ornano". The signature is more formal and structured, with a large, stylized initial 'M' and a long, horizontal flourish at the end.

Ms Marie-Elizabeth d'Ornano

ETICS President

2020 ETICS GENERAL MEETINGS

Day	Time	Meeting/event
Wednesday, 22 April  	09:00 – 10:00	HAR Manufacturers Group
	10:00 – 12:00	HAR AC and HAR Group - Part A for Signatories of HAR and Stakeholders
	12:00 – 13:00	Lunch
	13:00 – 14:30	HAR Group - Part B for Signatories of HAR
	15:00 – 17:00	Discussion Panel - Market Surveillance To be confirmed for all participants of ETICS General Meetings
	18:00 – 22:30	Social Dinner (hosted by VDE)
Thursday, 23 April   	09:00 – 10:30	Management Committee of Certification Bodies for Signatories of ETICS, ENEC and CCA only
	11:00 – 12:30	Management Committee of Certification Bodies for Signatories of ETICS, ENEC, CCA and Stakeholders
	12:30 – 13:30	Lunch
	13:30 – 17:00	Management Committee of Certification Bodies for Signatories of ETICS, ENEC, CCA and Stakeholders
	17:00 – 18:00	ETICS General Assembly

The meetings will take place at the **Room Niederrad 2**

ETICS GENERAL MEETINGS 2020

22 & 23 April 2020, Frankfurt

REGISTRATION FORM

For the **meeting registration**, please fill in the following information and return this form to the ETICS Secretariat, secretariat@etics.org before **25th February 2020**.

First name: _____ **Family Name:** _____

Organisation: _____ **E-mail:** _____

Address: _____

Country: _____

Phone: _____

I will attend the following meetings:

- | | | |
|--------------------------------|--------------------------|--|
| 22 April 09:00 to 10:00 | <input type="checkbox"/> | HAR Manufacturers Group |
| 22 April 10:00 to 12:00 | <input type="checkbox"/> | HAR AC and HAR Group Part A |
| 22 April 13:00 to 14:30 | <input type="checkbox"/> | HAR Group Part B |
| 22 April 15:00 to 17:00 | <input type="checkbox"/> | Discussion Panel Market Surveillance |
| 23 April 09:00 to 10:30 | <input type="checkbox"/> | Management Committee of Certification Bodies
(for Signatories of ETICS, ENEC and CCA only) |
| 23 April 11:00 to 17:00 | <input type="checkbox"/> | Management Committee of Certification Bodies
(for Signatories of ETICS, ENEC, CCA and Stakeholders) |
| 23 April 17:00 to 18:00 | <input type="checkbox"/> | ETICS Ordinary and Extraordinary General Assembly |

Note: The participation in the meetings is restricted to the members of the respective Group or Committee and accepted observers. Any other person wishing to attend one of these meetings should address a request in due time to the Secretary General and the relevant Chairman.

I will attend the **Social Dinner on Wednesday, 22th April 2020**

Dietary restrictions: _____

I will be accompanied by persons

ESSENTIAL BY DORINT FRANKFURT-NIEDERRAD

Essential by DORINT is a 4-star-superior hotel, located in the business district of Frankfurt. The General Meetings will be hosted in the spacious, naturally-lit conference room Niederrad 2.



ACCOMODATION

The hotel offers *the Essential Room* at the special rate of **€ 129,00 per night**.

The above rate includes buffet breakfast, use of pool, service charge and VAT. Sauna use is free of charge for private stays.

Check-in time: from 3.00 pm, check out time: by 12.00 am.

HOTEL PARKING

The Hotel parking lot has capacity for 120 vehicles. Parking fee: € 5 per hour/ € 18 per 24 hours. Reservation for parking lots is not possible.

REGISTRATION & BOOKING LINK

The deadline for registration for the hotel is set to **Tuesday, 25 February 2020**.

Any reservations received after the deadline will be confirmed based on availability, at the hotel's best available rate.

In order to book a hotel room, please follow the link below:

[Hotel Essential by Dorint Reservation link](#)

Group code: 7834

Contact Person: Mr Arthur Getmann / Telephone: +49 69 66306-0 / Email: reservierung.frankfurt-niederrad(at)dorint.com

Please note that delegates are directly responsible for the payment of their hotel rooms.

DIRECTIONS

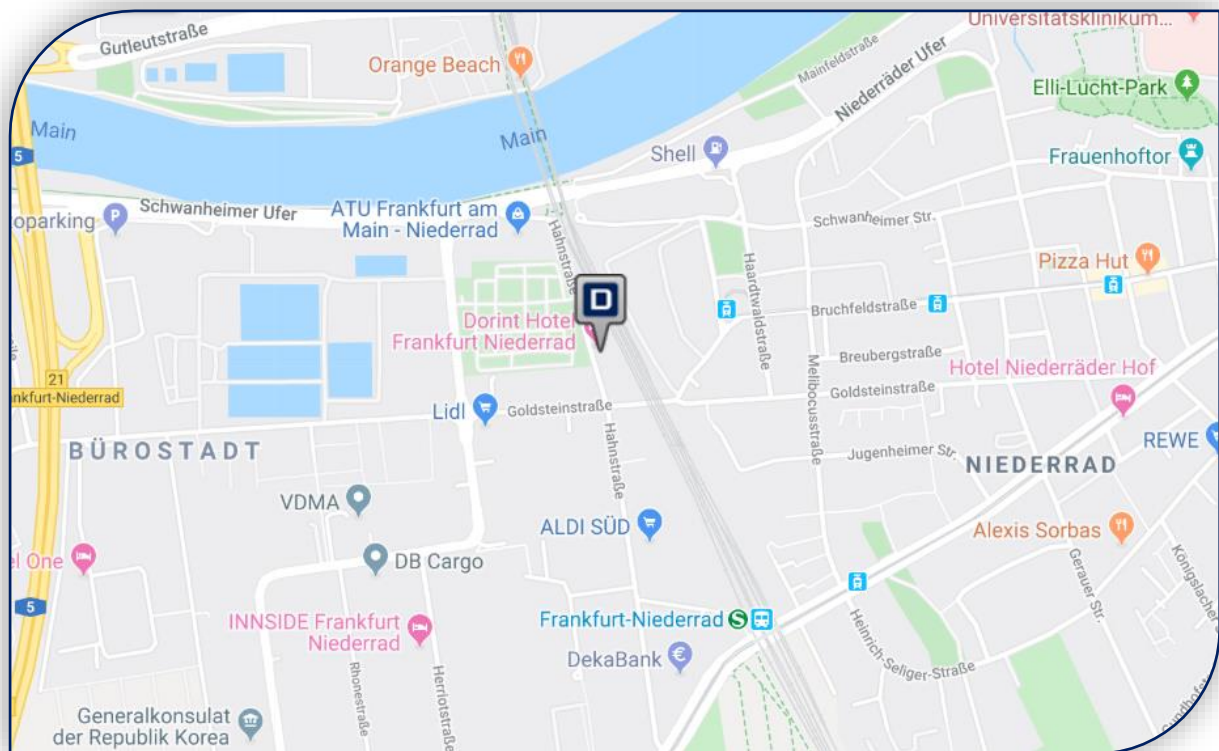
Arrival by train

From the main station:

- take the train „S8“ or „S9“ direction Airport
- get off on the first stop „Niederrad“
- follow the way between the station and the building „Mercedes-Benz“
- the next right and follow the long street
- ahead on the next traffic light
- the hotel is on the right side
- about 8 minutes by feet

From the airport:

- take the train „S8“ or „S9“ direction “Hanau”
- get off on the second stop „Niederrad“
- follow the way between the station and the building „Mercedes-Benz“
- the next right and follow the long street
- ahead on the next traffic light
- the hotel is on the right side
- about 8 minutes by feet



Arrival by car

Please follow the link below for information:

<https://hotel-frankfurt-niederrad.dorint.com/en/contact-directions/>

CONTACT PERSONS

Ms Zoi Sakka (ETICS Secretariat)

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Ms Kathrina Leib (VDE Testing and Certification Institute)

Email: kathrina.leib@vde.com / Tel: + 49 69 83 06 - 235